GLENBOI COMMUNITY PRIMARY SCHOOL
Ysgol Gynradd Gymunedol Glenboi

Parental Guide
Reopening of Glenboi Community Primary School
June 29th – July 24th.
Dear Parents/Carers,

As you are aware Glenboi Community Primary will be reopening from **Monday June 29th to Friday July 24th** for groups of learners. Following Welsh Govt and Local Authority Guidance schools have been advised to prioritise groups in the following way:

- Vulnerable pupils
- Key worker/ essential worker pupils
- All other year groups **except nursery**.

Applications for vulnerable pupils and key worker pupils will continue to be made online to the local authority. Applications for these places will go live on **Friday 19th June** and will close on **Sunday 21st June**. Please see below the criteria for **Essential/ Key Workers**.

Essential workers are defined as individuals in:
- Health and social care
- Education and childcare
- Key public services
- Local and national government
- Food and other necessary goods
- Public safety and national security
- Transport & Utilities, communication and financial services.

If you need any support regarding applications please contact school.

Provision for the key worker and vulnerable groups will continue to be at Glenboi.

The following pack aims to provide you with the information you will need to support us with a safe reopening of Glenboi.

I would like to take this opportunity to thank our Glenboi families for the overwhelming support and appreciation you have shown during such difficult times. We know that some families and children have found lockdown very difficult to cope with. Some will have been personally affected with loss and grief, others may have encountered financial challenges, and we have all experienced change and uncertainty.

In addition, I would like to extend my heartfelt thanks and gratitude to the staff of Glenboi Community Primary School. Staff have provided excellent online learning resources, made regular phone calls to check in with pupils and families, engaged in marking and feedback, responded to parental concerns, made video clips, provided learning booklets for collection as well as working in our local childcare hub. Many thanks to each individual member of staff.

I know as a community we will continue to work together to provide the very best experience for all members of our Glenboi family.

As always, if you have any concerns or queries, please do not hesitate to contact us.

Warmest regards,

Mrs Powell & Mrs Evans
**Introduction.**

**Proposal by Welsh Government:**
- Pupils will have the opportunity to return to school from 29th June for 4 weeks before the summer holidays.
- Pupils will be taught in small groups but will not be in school every day.
- Only a third of the pupils will be in school at any one time.
- This is the opportunity for pupils to see their teachers, reflect and catch up on their learning and prepare for September.
- The purpose of return is to support wellbeing of pupils
- It is likely that this model will extend into the autumn term. Pupils will attend for limited hours during the week. When not in school pupils will be provided with home learning activities.

**Pupil Numbers:**
- To maintain social distancing, initial risk assessments indicate that groups of up to 6 pupils with 1 adult can be safely placed in each Foundation Phase class. In KS2 classes, a maximum of 8 pupils with 1 adult can be safely managed.

**Will all pupils return and how often?**
- RCT has directed school to exclude Nursery aged pupils from the 4 week phased return to school. This may be reviewed by the Local Authority. Please note that eligible nursery pupils are able to access the childcare hub based in Glenboi. All applications must be made via the RCT emergency childcare website and cannot be made directly through school. However, please contact schools if support is needed in doing this.
- **Our intention** is to offer pupils from Reception to Year 6 the opportunity to return to school for one day per week 3 times between 29th June and 24th July
- Siblings will be timetabled so that they access the same days.
- Separate entry and exit points will be implemented. See below for more details.
- School timings will change to enable staff to facilitate on line learning alongside in school ‘Check in and catch up’.

**Social distancing and classrooms:**
- Desks will be distanced at 2m apart.
- Every attempt will be made to maintain continuity in grouping and staffing, to minimise transmission risks across groups and individuals.
- **Please note, especially with regards to younger children, despite our best efforts, it will not be possible to guarantee social distancing at all times.**

**Social distancing and site access:**
- Having multiple entry and exit points is an advantage and greatly supports social distancing.
- Each class/group will enter and exit the school from separate doors to promote social distancing

**ARRANGEMENTS FOR THE BEGINNING OF THE SCHOOL DAY**

Pupils will need to have their temperature checked on entry to school, this is done using a digital temperature check device held at arm’s length close to your child’s forehead (it does not touch your child). Any pupils whose temperature is high will not be permitted to attend.

**Foundation Phase**
- **All FOUNDATION PHASE pupils** should only be accompanied by one adult and must ENTER THE SCHOOL VIA THE GATE ON THE MAIN YARD. As you aware, this gate is narrow, so please give way to others and ensure the 2m social distancing when entering/exiting through this gate.
Staff will greet the children on the yard direct them into the building through their individual classroom doors.

- Parents will EXIT via the playground gate
- We kindly ask that parents pass through the playground as quickly as possible and that nobody gathers at the school gate or to speak to staff members on the yard. Any enquiries should be made over the phone.
- **No parents/carers will have access to the inside of building**

**Key stage 2**
- All Key stage 2 pupils will enter the school through front entrance and should not be accompanied by a parent.
- Class 3 will enter the gate on the ‘Flying Start’ side of the building. They will be greeted by staff and will use 2m markers to ensure social distancing.
- Class 5 will enter the gate on the ‘kitchen’ side of the building. They will be greeted by staff and will use 2m markers to ensure social distancing.
- We kindly ask that parents do not gather at the school gate or to speak to staff members, any enquiries should be made over the phone.
- **No parents/carers will have access to the inside of building**

**ARRANGEMENTS FOR COLLECTING PUPILS AT THE END OF THE SCHOOL DAY**
- Parents are asked to use the same entry and exit gates outlined above for the beginning of the school day.
- **Markers have been placed in the playground for Foundation Phase Parents. Please can parents wait on these to ensure social distancing.**
- The children will be brought out by a member of staff. Pupils with younger siblings who are being collected by a parent will be brought to meet their parent in the Foundation Phase yard.
- We kindly ask that parents leave the school site as quickly as possible.
- If you wish to speak to your child’s class teacher regarding anything then please phone school.
- **We understand that these arrangements are very different to our normal procedures however they are necessary to ensure the safety of all. Your appreciation with the above requirements are very much appreciated.**

**Organisation of the school day:**

The following times and structure are in place to ensure social distancing and the safety of all.

<table>
<thead>
<tr>
<th>Class</th>
<th>Start time</th>
<th>Finish time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1</td>
<td>9.10am</td>
<td>2.00pm</td>
</tr>
<tr>
<td>Class 2</td>
<td>9.10am</td>
<td>2.00pm</td>
</tr>
<tr>
<td>Class 3</td>
<td>9.00am</td>
<td>2.00pm</td>
</tr>
<tr>
<td>Class 5</td>
<td>9.00am</td>
<td>2.00pm</td>
</tr>
</tbody>
</table>

Please note: If you have children in more than one class please drop off Key stage 2 pupils at top gate first and bring FP children to Main yard via the yard gate NOT FLYING START

Please pick up at the time allocated for your youngest child, older siblings will be brought out to the playground at the same time.
Break times:
● All pupils will remain in their groups throughout the day and will not mix with any other groups.
● Each group will receive regular breaks throughout the day, these will be determined by the class teacher.
● Classes will have access to allocated outdoor spaces.

Breakfast Club and dinners:
● There will be NO BREAKFAST CLUB.
● No hot meals will be provided
● Those eligible for free school meals will be provided with a Grab and Go Bag.
● Those not eligible for free school meals MUST BRING PACKED LUNCH including a filled water bottle. All rubbish will need to be taken home.
● Pupils will eat their lunch in their classrooms.
● All pupils should bring a filled water bottle clearly labelled with their name.
● Pupils are able to bring a healthy snack for break time.

Classrooms and resources:
● Classrooms will be prepared to encourage social distancing with the removal of some furniture.
● Classroom resources will be limited to necessary items. Soft furnishings will be removed.
● Shared resources and surfaces will be cleaned regularly.
● All resources required by pupils will be supplied by school. No items to be brought in from home.
● Pupils will not be permitted to use cloakroom areas. We would prefer pupils not to bring bags into school however if your child does need to bring a bag to school this must be placed under individual tables. Coats will be placed on the back of individual chairs (unless in inclement weather they are extremely wet).
● No pupils are permitted to bring mobile phones to school.

School uniform:
● There is no expectation that pupils wear school uniform for the 4-week period.
● Comfortable clothes, suitable for outdoor learning is recommended, parents are politely reminded to wash clothing once children return from school.

Hygiene:
● Staff will ensure that all pupils regularly wash their hands with soapy water.
● Handwashing will take place on arrival, before and after handling food, before and after handling classroom equipment.
● Hand sanitisers will be available throughout the school and pupils will be encouraged to use these regularly.
● Tissues will be available and pedal bins to dispose of used tissues provided.
● Classroom doors and windows will remain open to allow good ventilation.

Cleaning:
● The school building will be cleaned regularly at the beginning and end of the day.
● Additional cleaning of high touch surfaces and toilets will be ongoing throughout the day.

Emergency childcare and vulnerable pupil provision:
● Please refer to the guidance at beginning of document and contact school with any queries.
If a pupil is taken ill during the school day

- If a pupil is taken ill during the school day they will go to a designated room in school that has been set aside for this purpose. They will be supervised by a member of staff and will be sent home immediately. The area where the pupil has been will be closed to all other pupils until it has been deep cleaned. Parents will need to arrange for pupils that are unwell to be tested.
- Pupils feeling unwell will need to remain off school for 7 days. Family members will need to remain off school for 14 days in line with Welsh Government guidance.
- Where the pupil or staff member tests positive, the rest of their class or group will be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

Attendance

- It is parental choice whether pupils attend school over this period. If pupils do not attend and are not engaging in any way with school the attendance well-being service maybe contacted to support families. Fixed penalty notices will not be issued

Class & home learning

- Pupils will experience a blended approach to learning. Staff will support health and wellbeing needs as well as support individuals.
- Class sessions will introduce new learning to be continued at home.
- Our home learning platform will continue to be updated each week and paper copies available for those who request.
- Whether the children attend school or not it is VERY important that they continue to do their home learning as this will be an important feature of their learning for the foreseeable future.

Thank you for taking the time to read this document. If you have any queries or concerns please do not hesitate to contact us.

Warm regards

Mrs Powell & Mrs Evans